Independent Careers Information, Advice and Guidance

Careers Education is delivered as part of the PSHE curriculum in JMHS. In addition, Schools have a duty to provide their Year 8-13 students with access to **impartial** (*"showing no bias or favouritism towards a particular education or work option")* and **independent** (*"external to the school"*) information, advice and guidance. JMHS has commissioned Aim Careers Ltd to provide this service, which is delivered by a professionally qualified and experienced careers adviser, Catherine Webster.

Mrs Webster's role is to help students to make informed decisions and plans for their next steps in life through:

- Guidance interviews**,** offered as a one-to-one service, or 'drop-in' format to meet the differing needs of the students.
- Giving support and practical help to find and successfully apply for work, training and education opportunities.
- Providing up-to-date, relevant information about education, employment and training opportunities.

During year 10 students should make contact with Mrs Webster if they are considering an apprenticeship after year 11, or if by the Summer Term they are still very unsure about their next steps - your child's mentor/tutor can refer them for a careers guidance interview with Mrs Webster via Mr Williams.

Mrs Webster is based in Room 154 (opposite the Dance Studio) and is available to year 10 students at drop-in sessions (no appointment needed) in the corridor outside the Dance Studio on Thursday lunch times. There is also a post box outside room 154, which students can use to send a message to Mrs Webster, for example requesting specific careers information.

Students can also use the National Careers Service website at any time: **https://nationalcareersservice.direct.gov.uk/Pages/Home.aspx** to access independent and impartial careers information, advice and guidance. In addition National Careers Service advisers can be contacted by phone, text, or e-mail/webchat between 8am and 10pm, 7 days a week.

There are many useful websites and resources for gaining careers information, advice and guidance and **http://aimcareersblog.blogspot.co.uk/** is an easy means of accessing a selection of these.

Please encourage your son/daughter to use these resources to explore and research career options, and to take every opportunity (including e.g. extra curricular clubs, Scouts, volunteering etc.) to develop skills and qualities which will equip them for success in their working lives. Your support is crucial.