



September 2019

Dear Sixth Form Students, Parents & Carers

### **16-19 BURSARY ARRANGEMENTS FOR 2019-20**

The 16-19 Bursary is a cash-limited fund introduced by the Government which aims to provide financial assistance to young people whose access to, or completion of education is inhibited by financial constraints or barriers. There are two types of bursary:

<p>1.</p>	<p><b>Vulnerable Bursary (Application A)</b></p> <p>Students who meet the following criteria are eligible to receive up to £1,200 a year:</p> <ul style="list-style-type: none"><li>a. in care;</li><li>b. care leaver;</li><li>c. receiving Income Support or Universal Credit because they are financially supporting themselves or financially supporting themselves and someone who is dependent on them and living with them, such as a child or a partner;</li><li>d. receiving Disability Living Allowance or Personal Independence Payments in their own right as well as Employment Support Allowance or Universal Credit in their own right.</li></ul> <p>You will need to provide written evidence from your Local Authority or your care status and/or evidence of the above benefits.</p> <p>If you wish to apply, applications with supporting evidence need to be received by no later than Friday 20 September 2019.</p>
<p>2.</p>	<p><b>Discretionary Bursary (Application B)</b></p> <p>Awards are made by the Sixth Form to young people in ways that best fit their needs and circumstances. Bursary awards are targeted towards those young people who face the greatest financial barriers to participation; such as the costs of transport, meals, books and equipment.</p> <p>A financial assessment is necessary and you will need to provide evidence of total household income, which may for example include: Payslips (last 3 months or 4 weekly) or P60 from 2018-2019; Employment Support Allowance; Tax Credit documentation; Pension; Universal Credit documentation; Other means-tested benefit.</p> <p>If you wish to apply for a discretionary bursary, applications need to be submitted with supporting evidence as soon as possible.</p>

**All information received will be treated in strictest confidence and stored securely. Please contact Mrs French on 01531 638451 or email [rebecca.french@jmhs.hereford.sch.uk](mailto:rebecca.french@jmhs.hereford.sch.uk) and state which application form you require.**

### Assessment

Financial awards will be based on your individual circumstances. Please note bursaries will be prioritised and support is based upon funding availability at the time of your application and once exhausted there will be no further funding available. You should be aware that a financial reimbursement for your expenditure is not guaranteed

- Priority Group 1: Full bursary of up to £1.2k (eligibility shown in point 1 above)
- Priority Group 2: For students whose parent/carers have a gross annual household income of less than £20,817
- Priority Group 3: For students whose parents/carers have a gross annual household income of £20,818-£30,810
- Priority Group 4: All other students who do not meet the criteria for other priority groups listed above but who may have exceptional circumstances which will need to be reviewed on a case-by-case basis.

*NB: Payments are made directly to students by BACS so they will need to have their own bank account.*

Your application will be assessed and you will be notified of my decision at the beginning of October. If you are successful, a letter will be sent which will confirm details of how and when the money awarded will be paid.

For more information about the bursary:

<https://www.gov.uk/1619-bursary-fund>

If you have any queries, please do not hesitate to contact either myself or Mrs French, Sixth Form Student Support.

Yours sincerely



Mr M Hawksworth  
Head of Sixth Form