

**John Masefield High School and Sixth Form Centre**

Mabel's Furlong, Ledbury, Herefordshire HR8 2HF

Telephone: 01531 631012

Email: [admin@jmhs.hereford.sch.uk](mailto:admin@jmhs.hereford.sch.uk)

Web site: [www.jmhs.hereford.sch.uk](http://www.jmhs.hereford.sch.uk)

*Headteacher:*

Andrew Evans BSc MA

*Deputy Headteacher:*

Andy Collard BA



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6 September 2019

Dear Parents/Carers

I would like to invite you and your son/daughter to attend **our Year 7 Information Evening** which will take place on **Thursday 12 September, 6.30-7.30pm** in our school Theatre. We would be grateful if you could be seated by 6.15pm, allowing a prompt start.

The evening will include:-

- Year 7 Curriculum and Assessment
- Helping your child succeed with English
- Helping your child succeed with Maths
- Additional support

If you are unable to join us on this occasion I would be more than happy to meet with you at a convenient time. Please contact me via email on [Dean.Wyatt@jmhs.hereford.sch.uk](mailto:Dean.Wyatt@jmhs.hereford.sch.uk). We will also ensure that any literature given out during the evening is sent home to families who were not present and posted on our school website.

Please could I remind you about registering an account with ParentPay, as this is our preferred method of communicating with families for standard letters, as well as the platform in which payments to school can be made.

### **Homework**

With this letter there are instructions for accessing the school's new secure online system called Epraise which provides students and parents/carers with details of individual homework issued by teachers. Students will not be issued with a printed planner but will instead record homework in their exercise books.

Epraise shows homework details and also enables a homework file attachment to be downloaded, where this is provided by the teacher. Students have already been shown how to use Epraise.

Epraise also provides attendance data and the number of House points for your child. This year you will also be able to see behaviour points, although hopefully this will not be too frequent. In order for you to access Epraise we would ask you to let the school know if your email address has changed since you last provided us with your email contact details. Without an up-to-date email address stored on the school system you will not be able to access Epraise.

If you have any questions about using Epraise please contact Mr Hammond; [peter.hammond@jmhs.hereford.sch.uk](mailto:peter.hammond@jmhs.hereford.sch.uk). This guidance will also be uploaded to the Parents section of the school website.

I do hope to meet many of you again during the event.

Yours sincerely

Mr D Wyatt  
Year 7 Progress Leader

# epraise; homework, attendance, achievement and behaviour

Your child now has the ability to see homework details and other key information about them using a secure online system called *epraise*. Parents and carers can also use *epraise* to see key information about their child, including homework, attendance data, merit and behaviour points awarded.

## GETTING STARTED

You can log in to *epraise* on a laptop, tablet or smart phone.

1. Go to **epraise.co.uk** and click **Login**
2. Search for, and choose John Masefield High School from the list – type the first few letters of the school name.
3. **Please make sure that you use the *Parents* tab**
4. In the **Email** box **enter the email address that you previously provided to the school**. You cannot access epraise using any other email address. If your email address isn't recognised please contact the school with your current email address so that we can update our system records. **At this stage please do not enter any details in the Password box.**
5. Click the **Login/Register** button
6. Check your email (including your junk mailbox). You should have an email from epraise with a secure link to follow
7. Click on the link and create your own password

## FORGOTTEN PASSWORD

It's easy to reset your password. Follow the above steps from 1-5 and you'll be sent a link to reset your password.

## CHANGE PASSWORD & NOTIFICATIONS

You can edit your notification settings and reset your password under **Me > Settings**

## EPRAISE APP

**Once you have initially logged in using the epraise website** you can then download and use the epraise app from *App Store* or *Play Store*. Please note, the app provides less detail than the web version.

## FEATURES

### HOMEWORK

Under the **My children** tab you will see your children's names listed. To look at a child's homework details click on their name and then click on **Classnotes** (in the upper right of the screen). By clicking on **Show all** you can see homework that has been set, when it's due, and download any attachment. Another option is to click on **Planner** under the **My children** tab; you can see homework set by due date, set date or both.

### ATTENDANCE

To view attendance data click on the **My children** tab and select your child. Click on **Attendance** to see your child's attendance data since the start of the school year. You can also see attendance data by morning and afternoon session for the current term. If you have any queries about the attendance information for your child please contact Student Services at school.

### ACHIEVEMENTS POINTS

To view achievement points for your child click on the **My children** tab and select your child. Click on **Points** to see your child's achievement points since the start of the school year.