Summer 2020 Exam Results Appeal Process Flowchart

Student not sure if my grade is correct. What was the Centre Assessment Grade (CAG) submitted by JMHS to the Exam Board?

Document A
Student completes Online Form to request CAG submitted by JMHS to Exam Board
https://forms.office.com/Pages/ResponsePage.aspx?id=h9QXkipHEkSqJIaQB-bBMdG8SW1F6HRFjmV69-qcEh5URFFFRktIVUFLOFoxSkxEOVVSWlNYTEQyNS4u
Link also available on Student Intranet

JMHS letter confirming CAG and that submission to Exam Board was correct (Doc D)

Email exams.officer@jmhs.Hereford.schg.uk to arrange to discuss with SLT whether there are grounds for Appeal:

- Was a mistake made when JMHS submitted the CAG?
- Did the Exam Board make a mistake when calculating or communicating the grade

No grounds for Appeal

I'm still unhappy with my grade

Submit an Entry Request Form to sit the exam in the Autumn Series.
Contact Exams Officer to confirm exam entry fees.
Deadlines for Forms and Fees to reach Exams Officer:
A Level/Level 3 – 2 September
GCSE/Level 2 – 14 September
GCSE Math/Eng Lang (JMHS 6F students only) – 25 September

Document C
Exam Entry Form

Grounds for Appeal

Initial Review
JMHS contact Exam Board to find out how Grade was calculated/communicated.
Last date for requests 17 September 2020.
Charge for Review tbc.

JMHS Letter confirming outcome of discussion about whether there are grounds for an initial review to be raised (Doc E)

Document B
Student permission for Initial Review/Appeal to be lodged with Exam Board

Disagree with JMHS decision

Student may Appeal using the JMHS Concerns and Complaints Policy

Grounds for Appeal

Appeal
JMHS will decide, based on this info, whether to submit an appeal to the Exam Board.
Appeal must be lodged within 14 days of outcome of Initial Review.
Charge for Appeal tbc.

Disagree with JMHS decision

No grounds for Appeal

Student still not happy

JMHS happy with outcome

Your grade will not change

Unsuccessful Appeal

Successful Appeal

Your grade could increase, decrease or stay the same

JMHS unhappy with outcome

JMHS can ask Ofqual to review the case through the Exam Procedure Review Service

If you have concerns about bias, discrimination or something else that suggests JMHS did not act with care or integrity when determining Centre Assessment Grades, please raise this with JMHS using our Concerns and Complaints Policy
https://www.jmhs.hereford.sch.uk/about-us/policies/