

**John Masefield High School and Sixth Form Centre**

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*Headteacher:*

Andrew Evans BSc MA

*Deputy Headteacher:*

Andy Collard BA



July 2021

Dear Year 11 Parent or Carer

I am writing to inform you of the arrangements for your child to collect their Year 11 results on Thursday 12 August.

Unless national or local circumstances change, we plan to open the school Sports Hall to enable students to collect their exam results in person. It is important to emphasise that our plan aims to make everyone's safety a priority whilst still enabling us to provide results in a manner that is as close as possible to previous years.

**Arrangements for results collection**

Students with surnames beginning A to H – between 9.00 am and 9.45 am

Students with surnames beginning I to W – between 9.50 am and 10.35 am

We will permit only students to enter the building to sign for, and collect their results envelope. At each location, entry to and from the school will be carefully managed by school staff. We ask that parents or carers wait in the school car park.

Students enrolling in John Masefield Sixth Form, after collecting their results, will be guided to an area where information about starting in September will be given; subjects will be confirmed and any questions that students may have can be asked.

Immediately after collection, some students will be asked to accompany a member of school staff to a different location in the school for a short meeting to discuss their results and possible next steps. Parents/carers are welcome to attend that meeting. In some cases, an arrangement to contact a student/parent/carer by phone will be made immediately after the student's results have been collected.

After collecting results, Sixth Form enrolment, or a meeting with school staff, we politely ask that students and parents/carers then leave the school site immediately.

Information on this year's results appeals process can be found on the DfE Exam Appeals Summary at the following link:

<https://www.jmhs.hereford.sch.uk/parents-information/teacher-assessed-grades/>

If you have any questions about these arrangements, please contact [exams.officer@jmhs.hereford.sch.uk](mailto:exams.officer@jmhs.hereford.sch.uk)

**If displaying symptoms of Coronavirus on results day, please do not come to school to collect results. Please contact the Exams Officer who will arrange to email your child's results.**

Best wishes

Charlotte Allcock  
Examinations Officer