Logging in to Student Portal using a web browser

1. Log on to https://vle.bromcomcloud.com

2. Click Login with Microsoft Account

3. Enter school email (remember to include @jmhs.hereford.sch.uk) and your school password

Setting up Student Portal on a smartphone

This only has to be done once. Once set up, you log in to the app with either a PIN (which you set up in the guide below), or by using your phone's biometric authentication (FaceID or fingerprint).

1. Download and install the **Bromcom Student App** from your phone's App Store

2. When you start the Bromcom Student App you may be asked for permission for the app to send you Push Notifications, click "Yes" to these. When prompted, choose a 5 digit PIN code.

    Depending on your phone, you may be asked to enable Biometric authentication (FaceID or fingerprint), so you can logon with these methods rather than having to type your PIN. Then click the green Magic Link button

3. Then enter the school id (**12803**) and your email address (your username with *@jmhs.hereford.sch.uk* after)

4. The app will then say that the Magic Link has been sent to your email address.

5. You then need to open your school email **ON YOUR PHONE**. **You cannot open the email on another device or it will not work.**

There are two ways to do this:

I.   If you already have the Microsoft Outlook app installed on your phone and set up to see your school email, just open Outlook and click on the link in the email you have just received.

II. If you do not have Outlook installed, then open a browser on your phone and type in outlook.office.com in the address bar. Then log in using your school email address and password. Once you are logged in, open Outlook and click the link in the email you have just received.

6. Please note that the Magic Link will only work for 24 hours, after which you will need to ask for a new one.

7. The Student App is now set up on your phone.

Logging in to Student Portal on a smartphone

Click the Student App icon and either enter the 5 digit PIN that you set up, or use your face or fingerprint if you set these up.

Here is a video guide that another school has produced. Ignore references to RM Unify which we do not use and also they recommend installing Outlook for your email, while this isn't required and you can just open the Magic Link email from your browser. Video guide: Setting up the Bromcom Student App - YouTube