

**John Masefield High School and Sixth Form Centre**

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*Headteacher:*

Andrew Evans BSc MA

*Deputy Headteacher:*

Andy Collard BA



2 March 2023

Dear Parents and Carers,

I am writing to you to inform you of the enrichment programme for the spring term two, which will begin the week commencing Monday 6 March 2023. If your young person would like to take part in any of these exciting opportunities, then please follow the sign-up instructions alongside each specific club and activity. Some clubs and activities require parents and carers to sign up via Schoolcloud. A guide to Schoolcloud can be found attached and you will be able to register your son and daughter from 6pm on Friday 3 March 2022.

After school activities and clubs will require students to meet the club coordinator at their enrichment point in the Bus Park, where they will be collected by a staff member and escorted to the location of their club. The enrichment points are at the back of the bus park.

Furthermore, if your child would like to participate in a sports club then they should bring their PE kit to school, where they will have the opportunity to change.

In the event a club or activity is cancelled, a message will be sent to all parents/carers via ParentPay and students will be informed at the earliest convenience. If students are unable to travel home, then we ask students to head straight to Student Services where contact will be made with their parent/carers. If contact is unable to be made, Homework Club will host students until they are able to access their transport.

All extra-curricular clubs and activities will end at 4.30pm, and we ask that parents and carers arrange transport home with their child. In the event that you are unable to collect your child, or that you need to change the travel arrangements, we ask that you ring reception as soon as possible to inform them of this.

We do take a register of all students who attend, however, we do not have the capacity to inform you of whether or not your child has attended the club or activity. However, if you would like to check if your child is in attendance at a specific club or activity, you can ring Reception on 01531 631012.

Best wishes,

Miss Hayley Newnes

**Head of Year 11 and Enrichment Coordinator**