

# SIMS Parent App: Registration

## Before beginning the registration process, you will need the following:

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- Your unique registration email.  
This email contains a registration link and an invitation code and will be sent from Capita SIMS ([noreply@sims.co.uk](mailto:noreply@sims.co.uk)). If you cannot find this email, please check your junk mail and ensure it has not been marked as SPAM. If you are still unable to locate the email please contact the data team on [data@jmhs.hereford.sch.uk](mailto:data@jmhs.hereford.sch.uk).
- The date of birth of one of your children who attends the school.
- A Microsoft (including Office 365), Google, Facebook or Twitter account. You can use an existing account or create a new one online - they are free, easy to set up and you can use any valid email address and password.

## Getting Started

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1. Open the email and click the link or the website URL as instructed. A new internet browser window will open and you will be asked to log in using a Microsoft (including Office 365), Google, Facebook or Twitter account. Click the relevant Third Party account icon and you will be directed to sign in using your existing details.
2. You will now be asked for an **Invitation code**.  
If you were able to **click the link** in the email you received, this field will be populated automatically.  
If you had to select the web address in the email, you will need to copy the invite code from the email and paste it into the space provided. Click **Register**.
3. Enter the **Date of birth** of one of your children attending the school. This is for security purposes only and this information will not be used in the SIMS Parent system. Click **Register**.

Once complete, you have registered and are logged into the web version of the Parent App.

## Download the App

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Please note: you do not have to use the App, you can log on to the website and manage your child's details there <https://www.sims-parent.co.uk>.

1. Open the Play Store or Apple Store on your device.
2. Using the Search facility, enter '[SIMS Parent](#)'.
3. Select **SIMS Parent** by **Capita Plc** from the search results.
4. Tap **READ MORE** for more information or **INSTALL** to download the app.
5. Once the app has downloaded successfully, tap **Open** to register and start using the app.
6. You will be guided through the login process. Once logged in, you will be asked if you want to authorise SIMS Parent to use your account.

Once downloaded, the SIMS Parent app is available as a shortcut on your device.

For instructions on how to use the App, please refer to the documents sent to you in our introduction email. These documents are also available within the Parents section of the JMHS website [www.jmhs.hereford.sch.uk](http://www.jmhs.hereford.sch.uk).

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If you require further information or are having any problems please contact the Data team on [data@jmhs.hereford.sch.uk](mailto:data@jmhs.hereford.sch.uk)