

John Masefield High School and Sixth Form Centre

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27 March 2020

Dear students, parents and carers

I am writing to provide some guidance to Year 11 students on completing work.

Given that exams have been cancelled, we understand that you might be wondering why we are advising you to complete work. The school will soon be told how your grades will be worked out, but until that time we do not know exactly what will be used to help to decide your grade.

At the moment, subjects which include coursework should take priority for you. Teachers will take into account all the work that you are able to complete, and they will then submit a grade. Therefore, we are asking you to complete your coursework by Friday 3 April. This will give your teachers time to mark your work. Some teachers might contact you directly by email or through epraise with more detailed guidance.

It is absolutely vital that you DO NOT bring any work into school. Your work must be emailed to your teachers. Please keep safe any work that you produce, whether it is on paper or stored on a computer.

With your other subjects, through epraise, teachers will be providing work until the May half-term holiday (Friday 22 May). This work will help to support your studies at Sixth Form or college next year.

As you are working, if you would like advice and feedback on your work, please email your subject teacher and they will respond as soon as they can.

Please keep checking epraise and your school email account for tasks, guidance, and updates.

This is a really challenging time for everyone. For your own well-being, we think that it is important that you try to maintain a working routine. You might also want to do some work which will prepare you for your studies next year – this is also a really good use of your time.

We know that it is unsettling for you, not knowing how your exam grades will be worked out. We will do everything we can to ensure you are fairly rewarded with your final grades.

With my best wishes

Mr Hammond

Assistant Headteacher