

Fire and Risk Management Services

Risk Assessment Form

Assessor: Nick O’Sullivan	Date: 24th February 2022 v1	Activity: High School – COVID19 Operational Guidance. Residual measures	Location: John Masefield High School and Sixth Form Centre w.e.f 24th February 2022		
Standard of dress for activity (if relevant):		PPE required: Disposable Gloves, Aprons, Face masks, Fluid Resistant (Type IIR) Face Masks, Goggles or Face Shields for supporting a Student or staff members displaying COVID19 symptoms until they are collected.	Other equipment used during activity: Cleaning & disinfectant products.		
Persons exposed (please tick):		Employees <input checked="" type="checkbox"/>	Students <input checked="" type="checkbox"/>		
		Public <input type="checkbox"/>	Others <input checked="" type="checkbox"/>		
		Expectant Mothers <input type="checkbox"/>			
<p>Hazards Identified – Guidance Note: Look at the activity and identify hazard(s), tick if present and significant. If unsure, class as significant. Remember, whenever possible assessments should be carried out as a GROUP activity. The assessment should ignore trivia and everyday hazards. Blank/empty boxes should be used when hazards not mentioned are present.</p>					
Physical Injury Hazards		Physical Agents and Hazardous Substances		Miscellaneous	
Hit by moving vehicles		Hazardous substances		Display Screen Equipment	
Contact with moving part of a machine		Micro organisms	<input checked="" type="checkbox"/>	Hot work/fire hazards	
Hit by moving materials/substances i.e., saliva		Ionising radiation		Vibration	
Fall(s) from height		Noise		Restricted Access	
Slips, trips and falls from the same level		Pressure systems		Manual handling	
Contact with/ use of live electrical equipment		Ultraviolet light		Lone working	
Contact with cold objects		Lasers		Confined spaces	
Contact with hot objects		Flammable liquid/solids		Waste produced by activity	
Contact with sharp objects		Extremes of Temperature		Stress	<input checked="" type="checkbox"/>
Impact with objects				Posture	
Physical attack					
Finger “nips”					



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Activity/Task/ Risk From	Hazard	Persons at Risk	Existing Control Measures	S	L	R	Res	Further Control Measures required	Date further measures completed by
COVID19 related issues.	<ol style="list-style-type: none"> Spread of coronavirus to & within School community; Cross infection. 	Students/ Staff/ Visitors	<ol style="list-style-type: none"> It continues to remain no longer necessary to keep students in consistent groups ('bubbles'); There is no longer a legal requirement for people with COVID-19 infection to self-isolate, however School Management & staff are aware that if you have any of the main symptoms of COVID-19 or a positive test result, the public health advice is to stay at home and avoid contact with other people; The main symptoms of COVID-19 are a recent onset of any of the following: <ol style="list-style-type: none"> a new continuous cough; a high temperature; a loss of, or change in, your normal sense of taste or smell (anosmia). Staff are aware that if they or a student have any of these symptoms, they should order a PCR test. The persons are also advised to stay 	3	3	9	M	<ol style="list-style-type: none"> If School have an outbreak in the School setting or in a local area, the local Director of Public Health may advise that some control measures e.g., face coverings should be reintroduced as a temporary measure; In most cases, parents and carers will agree that a student with symptoms should not attend the School, given the potential risk to others. If a parent/ carer insists on a student attending, School Management will/ can take the decision to refuse the student if, in our reasonable judgement, it is necessary to protect other students and staff from possible infection with COVID-19; 	



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			<p>at home and avoid contact with other people while they are waiting for the test result;</p> <p>4. From 24 February 2022, schools will follow the published UKHSA guidance. Close contacts in schools are now identified by NHS Test and Trace and education settings will no longer be expected to undertake contact tracing. Contacts from a school setting will only be traced by NHS Test and Trace where the positive case or their parent specifically identifies the individual as being a close contact. This is likely to be a small number of individuals who would be most at risk of contracting COVID-19 due to the nature of the close contact. This School may be contacted in <u>exceptional cases</u> to help with identifying close contacts, as currently happens in managing other infectious diseases;</p>					<p>3. Staff members will be made are of this Risk Assessment and will be encouraged to share any concerns in order to reduce workplace stressors;</p> <p>4. School Management have an Outbreak Management Plan to assist them if they are advised to take extra 'stepping up' measures to help break chains of transmission.;</p> <p>5. School Management recommend all school staff and eligible students take up the offer of a vaccine.</p>	
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			<p>5. Individuals e.g., Staff members or students, are now not legally required to self-isolate if they live in the same household as someone with COVID-19, or are a <u>close contact</u> of someone with COVID-19;</p> <p>6. School Management are aware that the self-isolation advice for people with COVID-19 has changed from 17th January 2022. It is now possible to end self-isolation after 5 full days, following 2 negative LFD tests taken 24 hours apart. The first LFD test should not be taken before the fifth day. If it is negative the person can take another LFD test on day 6, assuming this is negative and no raised temperature, the person can leave isolation. The self-isolation period remains 10 full days for those without negative results from 2 LFD tests taken a day apart. A 'user-friendly' chart is enclosed at the bottom of this Assessment;</p>						
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			<p>7. School Management will continue with:</p> <ul style="list-style-type: none"> a. Ensuring good hygiene for everyone e.g., frequent and thorough hand cleaning using soap & water or hand sanitiser; b. Promote the ‘catch it, bin it, kill it’ approach to support respiratory hygiene with bins in each Classroom; c. Maintain an appropriate cleaning schedule using standard products such as detergents & disinfectants. This should include regular cleaning of areas and equipment (for example, twice per day), with a particular focus on frequently touched surfaces; d. Keeping occupied spaces well ventilated – See GP <i>Maximising Ventilation & CO₂ Monitors</i>; <p>8. Staff and students with COVID19 symptoms, or a positive PCR test result should self-isolate in line with the current stay-at-</p>						
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			<p>home guidance. If anyone in our School community develops COVID-19 symptoms, however mild, they will be sent them home and they should follow public health advice. For students and staff with symptoms, they should avoid using public transport and, wherever possible, be collected by a member of their family or household;</p> <p>9. If a person becomes unwell with symptoms of coronavirus while in our School setting and needs direct personal care until they can return home. A fluid resistant (IIR type) face mask must be worn by the supervising adult if a distance of 2 metres cannot be maintained. If physical contact with the person is necessary, then gloves, an apron and a fluid resistant (IIR type) face mask must be worn by the supervising adult. If a dynamic risk assessment determines that there is a risk of splashing to the eyes, for example from</p>						
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			<p>coughing, spitting, or vomiting, then eye protection (goggles or face shield) should also be worn. Any rooms that they have used will be cleaned after they have left;</p> <p>10. In exceptional circumstances, if parents or carers cannot arrange to have their child collected, if age-appropriate and safe to do so, the child should walk, cycle or scoot home. If this is not possible, and School needs to take responsibility for transporting them home, School Management will do one of the following:</p> <ol style="list-style-type: none"> a. Use a vehicle with a bulkhead or partition that separates the driver and passenger; b. The driver and passenger should maintain a distance of 2 metres from each other; c. The driver should use PPE, and the passenger should wear a face covering if they are old enough and able to do so; 					
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			<p>11.The local authority may be able to help source a suitable vehicle which would provide appropriate protection for the driver, who should be made aware that the individual has tested positive or is displaying symptoms;</p> <p>12.From 21 February 22, staff and students in mainstream High Schools will not be expected to continue taking part in regular asymptomatic testing and should follow asymptomatic testing advice for the general population. In the event of an outbreak, the School may be advised by our local health team or Director of Public Health to undertake testing for staff and students of secondary age and above for a period of time;</p> <p>13.Face coverings are no longer advised for students, staff and visitors in classrooms or communal areas;</p> <p>14.School is aware that Government Guidance indicates that limiting the</p>						
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			<p>attendance of parents and carers at sessions/ dropping off & collecting has now been removed. However, to support our control measures applicable for our site/ buildings e.g., robust cleaning regime/ maximizing ventilation/ CEV & CV persons etc against all infectious diseases, we will continue with staggered start and finish times for the school day;</p> <p>15. When a vulnerable student is self-isolating, School Management will:</p> <ul style="list-style-type: none"> a. Notify their social worker (if they have one) and, for looked-after children, the local authority virtual school head; b. Agree with the social worker the best way to maintain contact and offer support; <p>16. School Management have procedures in place to:</p> <ul style="list-style-type: none"> a. Check if a vulnerable student is able to access remote education support; 					
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			<ul style="list-style-type: none"> b. Support them to access it (as far as possible); c. Regularly check if they are accessing remote education; d. Keep in contact with them to check their wellbeing and refer onto other services if additional support is needed; <p>17.School Management can now plan to undertake educational visits in groups of any number and students will no longer need to be kept in consistent groups. School Management will review the viability of international visits, and the guidance on international travel before booking and travelling to make sure that the school group meet any entry and in country requirements especially in relation to vaccinations;</p> <p>18.All children and staff travelling to England must adhere to government travel advice in travel to England from another country during COVID-19. Parents travelling</p>					
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			abroad should bear in mind the impact on their child's education which may result from any requirement to quarantine or isolate upon return.						
Students & staff with prior medical conditions deemed as 'Clinically Extremely Vulnerable' (CEV).	1. Persons with prescribed medical conditions and deemed previously as 'clinically extremely vulnerable' are more at risk from COVID19 effects.	Students/ Staff	<ol style="list-style-type: none"> 1. The national shielding advice for all adults and children ended on 15th September 21. This means that people who were previously considered CEV will not be advised to shield in the future or follow specific guidance; 2. Where a student is unable to attend school because they are complying with clinical and/or public health advice, there is an expectation that School will be able to immediately offer them access to remote education; 3. Clinically Vulnerable (CV) and CEV staff can attend school. While in School they must follow the system of controls to minimise the risks of transmission. In some circumstances, staff may have received personal advice from their specialist 	3	3	9	M		

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			<p>or clinician on additional precautions to take and they should continue to follow that advice. Whilst individual risk assessments are not required, School Management will discuss any concerns that people previously considered CEV may have;</p> <p>4. Pregnant women are in the 'clinically vulnerable' category and are advised to follow the relevant guidance available for CV people which will be kept updated. School Management are aware that pregnant women from 26 weeks' gestation, or with underlying health conditions at any point of gestation, may be at greater risk of severe illness if they catch coronavirus (COVID-19), where the NEM's Risk Assessment will be reviewed fortnightly.</p>						
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S (Severity of accident/ exposure) x L (Likelihood of that accident/exposure happening) = R (Result). Res = Risk Rating Score - L, M or H

Assessment authorised by Headteacher/School Business Manager			
Print: Rebecca French, SBM		Signature: RJ French	
		Date: 25 Feb 2022	
RISK RATING SCORE	RESIDUAL RISK LEVEL	MANAGERIAL ACTION	RISK RESULT
1 - 5	L - LOW	Monitor, no action normally required	Acceptable = Risk Level & Controls Acceptable
6 - 10	M - MEDIUM	Attempt to improve controls so far as is reasonably practicable	
11 - 25	H - HIGH	Priority action to be taken to apply control measures	Not Acceptable = Risk Level & Controls Not Acceptable – Further Action Required
The Risk Assessment should be reviewed where circumstances change and/or at least annually. Significant changes will require a new risk assessment. For minor changes complete the boxes below. Attach additional Assessment Review Pages as necessary.			
Assessment Review			
Reviewed by:		Review date: After first day, After first week, Half Termly.	Existing risk assessment valid? (Y/N):
Has the activity changed? (Y/N):	How:	New controls:	
Have new equipment or materials been introduced? (Y/N):	What:	New controls:	

How to safely return to your normal routine before 10 days

