



6 September 2022

Dear students, parents, and carers

We are very much looking forward to welcoming students back for the academic year 2022-3. During the summer holidays the following work has been done to improve the school site and facilities:

- Tiered seating has been installed in the Theatre so that audience members can have a great view when they visit school productions, shows and performances
- IT rooms and art rooms have been improved and refurbished
- Other areas of the school have been refurbished with improvements to learning facilities and health and safety

I am writing to you today to outline the arrangements for the start of term next week.

Contents

1. Arrangements for the start of the Autumn Term	1
2. Routines and expectations from September 2022	2
3. Curriculum plans for the Autumn Term	4
4. Enrichment activities for the Autumn Term	4
5. Key dates	5

1. Arrangements for the start of the Autumn Term

For Year 7, Year 12 and Year 13 the first day of term will be on Wednesday 7 September. All other students will have their first day on Thursday 8 September.

Wednesday 7 September

Year 7 students will be met by duty staff at the main entrance of the school and will be guided to the Sports Hall where they will be met by Miss Adams (Head of Year 7) and their form tutor. On the first day they will:

- Get to know students in their tutor group and their form tutor
- Have a tour of the school and learn how the school timetable works
- Learn how to log onto the IT system and use epraise, our system for setting online homework and awarding house points
- Have their thumb print taken so that they can have school dinners if they wish to do so
- Have their photograph taken so staff can recognise them

On their first day Year 7 students will not need to bring in PE uniform.

Year 12 students will need to be in by 8.45am at the latest and will be met by the JM6 team at the Sixth Form centre where they will have a welcome presentation with Mr Hawksworth (Head of Sixth Form) and their JM6 tutor. On the first day they will:

- Have an induction session from their tutor with key information about: expectations of a JM6 student; tutor times and mentoring; independent study and signing out privileges
- Be given their timetables
- Learn about the Extended Project Qualification (EPQ)
- Learn about the enrichment activities available this term
- Meet the JM6 Student Leadership group and learn how to get involved in their initiatives
- Have their photograph taken
- Lessons will start period 3 after break

Year 13 students need to be in by 10.25am at the latest and will have a short welcome presentation from Mr Hawksworth, receive their timetables and be reminded about the enrichment activities on offer this term. Lessons will start period 3 after break.

Thursday 8 September

All year groups will be in school on this day. When students arrive, they will be directed to their social zones and then to their form room by senior staff and year leaders.

During the first lesson students will have an assembly which will give details about how we will work this academic year, they will be given their timetables and an explanation of how these will work. They will then attend their timetabled lessons from 10:00am. Students will not need to bring PE uniform in on their first day.

If parents have any questions about the start of term, please contact us on admin@jmhs.hereford.sch.uk.

2. Routines and expectations from September 2022

This academic year we will continue with a staggered start and finish to the school day to relieve congestion on pavements and enhance student safety. We will also continue with our staggered lunch and year group zones at break and lunch supervised by year leaders, tutors and senior staff to ensure that we provide good supervision and support for students.

COVID Precautions

We will continue to:

- Ensure doors and windows are kept open at all times to maximise ventilation
- Ask all parents and carers to ensure that students with symptoms, are unwell and have a high temperature stay at home and avoid contact with other people where they can. They are permitted to return to school when they no longer have a high temperature and they are well enough to attend.
- Ask students to sanitise their hands on entering or leaving a classroom

What should students bring to school?

In addition to their school uniform, and PE uniform on days when students have PE Lessons, students should bring the following each day:

- At least two good quality blue or black pens
- At least two sharp pencils
- An eraser
- A 30cm ruler
- A scientific calculator
- A green pen for marking their work
- A glue stick for sticking work into their books
- A reading book (Year 7 to Year 9 students)
- Exercise books and text books for the day

- A large pencil case to put their equipment in
- A rucksack – not a handbag or fashion bag with a single strap
- A warm waterproof coat
- A water bottle

Times for the school day

08:30 - 08:45	Staggered arrival times for students walking to school
08:50 - 09:50	Lesson one
09:50 - 10:50	Lesson two
10:50 - 11:10	Break in social areas
11:10 - 12:10	Lesson three
12:10 - 12:45	Lunch for Year 7, Year 9 & Year 10
12:10 - 12:40	Tutor time for Year 8, Year 11 & Sixth Form
12:45 - 13:15	Tutor time for Year 7, Year 9 & Year 10
12:40 - 13:15	Lunch for Year 8, Year 11 & Sixth Form
13:15 -14:15	Lesson four
14:15	Lesson five starts
15:10 - 15:20	Staggered finish to the school day

Arrival at school

In order to minimise crowded pavements in Ledbury, students who walk to school should arrive by the times listed below and walk to their year group zones.

- Year 7: 8.30am and then to report straight to the Sports Hall where they will meet by their year leader or tutor before being walked over to their first lesson
- Year 8 and Year 9: 8.35am and then proceed to their social zone
- Year 10 and Year 11: 8.40am and then proceed to their social zone
- Sixth Form: 8.35am and sign in at the Sixth Form Centre before going to their first lesson

Travelling to and from school

As a school we are committed to supporting sustainability and reducing carbon emissions to combat climate change. Therefore, we encourage as many students as possible to walk or cycle to school or to use school transport and catch the bus.

We would like to remind parents who bring their children into school by car, that we cannot allow cars into the car park after 8:25am in the morning due to the large number of buses coming onto and leaving the school site as well as more than 500 students walking into school. Similarly, we cannot allow cars onto the school site before 3:30pm.

We would like to thank the vast majority of parents that have to drive who have been most helpful dropping their children off in Ledbury early so that they can walk into school.

Year group zones for before school, break and lunch

In order to ensure safe supervision before school and at break and lunch by form tutors, year leaders and senior staff, we have allocated areas of the school for each year group as follows:

Year Group	Year Leader & SLT Member	Before school and break	Lunch
7	Miss Adams & Mr Evans	Patio & tennis courts	Dining Room, patio, tennis courts & top field

Year Group	Year Leader & SLT Member	Before school and break	Lunch
8	Mrs Limbrick & Mr Collard	Languages playground	Dining Room, patio, tennis courts & top field
9	Miss Phillips & Mr Williams	Science & ICT Quad	Dining Room, lower field and astroturf pitch (humanities end)
10	Mr Wyatt & Mr Hawksworth	Maths playground	Community Lounge, lower field and astroturf pitch (sixth form end)
11	Miss Newnes and Mr Hammond	Community Lounge & around service road	Community Lounge, lower field and astroturf pitch (humanities end)
Sixth Form	Miss Mason and Mrs Law	Sixth Form Centre and surrounding area	Sixth Form Centre and surrounding area

Lunch breaks are scheduled as follows to minimise queuing for food and to ensure students have access to a large social space for sport and other activities as follows:

12:00 - 12:45: Year 7

12:10 - 12:45: Year 9 and Year 10

12:40 – 13:15: Year 8, Year 11 and Sixth Form

All year groups will be able to purchase food from the Dining Room or Community Lounge at lunch time using their thumb print which is linked to their Parent Pay account. Students will be able to purchase a range of snacks at break between 10:50 and 11:10. Parents are asked to ensure the Parent Pay account is topped up before the start of term.

School Uniform and PE Uniform

We will be expecting students to wear their full school uniform every day from the start of the Autumn Term. On days when students have PE or an after-school sports club, they should put bring their PE uniform to school and change at the start of their PE lesson or club and will then change back into school uniform at the end of the lesson.

The school uniform and PE uniform required is listed on the school website and can be accessed here:

<https://www.jmhs.hereford.sch.uk/parents-information/school-uniform/>

If buying school uniform will cause you significant financial difficulties, please email us to let us know and we will and help.

Two-week timetable

We have decided to continue with the two-week timetable we trialled last year. This will mean that the students will need to prepare for each day by first checking which week we are on. Below is a link to the school calendar with Week 1 and Week 2 identified and we will also have reminders around the school and on computers. On their first day students will be given two copies of their timetable so that they can keep one in their bags and one at home. The timetable can also be accessed on Epraise, which the students use for checking homework. Some students will need support from parents with helping organise their bags and making sure they bring the correct equipment.

<https://www.jmhs.hereford.sch.uk/wp-content/uploads/2022/08/2022-23-calendar-v3-Aug-2022.pdf>

3. Curriculum Plans for the Autumn Term

Each curriculum subject has produced a summary of the topics and key learning points students will be covering for each term this academic year. The summary documents also include key vocabulary and suggestions for

parents who wish to support their children with learning. We hope these summaries will be interesting and useful for parents and students. A link to these summaries is included below:

<https://www.jmhs.hereford.sch.uk/curriculum/termly-curriculum-plans-by-subject/>

4. Enrichment activities for the Autumn Term

Our extensive, free of charge, Autumn Enrichment programme will be published next week. For many students, our Enrichment programme supports their emotional and social needs, increases their confidence, and gives them the opportunity to grow as individuals. Although our Enrichment programme is non-compulsory, we encourage students to choose at least one enrichment opportunity per term.

5. Key dates for the Autumn Term

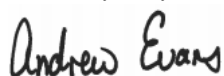
Monday 5 and Tuesday 6 September: Staff Training Days
Wednesday 7 September: Start of term for Year 7, Year 12 and Year 13
Thursday 8 September: Start of term for Year 8, Year 9, Year 10 and Year 11
Thursday 6 October: Open Evening
Tuesday 11 October: Sixth Form Open Evening
Thursday 13 October: Year 7 Tutor virtual meeting
Thursday 20 October: Faculty training afternoon – students leave at 12:15pm approx.
Monday 24 October 2022 – Friday 28 October 2022: October Half Term
Friday 18 November: JM6 Taster Day
Thursday 24 November: Year 12/13 Parents' Evening
Friday 2 December: Faculty training afternoon – students leave at 12:15pm approx.
Thursday 8 December: Year 11 Parents' Evening
Thursday 15 December: Christmas Concert
Friday 16 December: Last day of term, students depart at 12:15pm approx.

... And finally

During 2022-3 we are making our key aim of 'Excellent and Enjoying for All' a reality for all our students. We expect every member of the school to contribute to this through being conscientious, considerate and co-operative.

If you do have any suggestions or questions please contact us on admin@jmhs.hereford.sch.uk.

With my very best wishes



Andrew Evans
Headteacher