

# John Masefield Sixth Form

## 16-19 Bursary Guidance 2023-24



### JOHN MASEFIELD SIXTH FORM CENTRE 16-19 BURSARY GUIDANCE – 2023-2024

#### What is the Bursary Fund?

The Bursary Fund is a cash-limited fund which aims to provide financial assistance to young people whose access to, or completion of, education is inhibited by financial constraints or barriers.

For eligible students the fund can help towards the cost of essential course-related costs such as travel to Sixth Form, meals in the school day, equipment, books and essential educational trips during the current academic year.

Receipt of a bursary is conditional on the student meeting agreed targets set by John Masefield Sixth Form, based on attendance, standards of behaviour and learning outcomes.

The amount of each award will be assessed and disbursed on an individual, case by case basis as detailed in the individual's application form.

JM Sixth Form may offer bursaries in the form of non-cash "in kind" payments where appropriate, such as travel passes, attendance on course related school trips etc. Any equipment purchased by JM Sixth Form for use by an individual learner remains the property of JM Sixth Form and must be returned upon completion of or withdrawal from the course.

#### Who is eligible to apply for funding?

- Students must be aged under 19 as at 31 August 2023
- Enrolled on courses at a provider that is subject to inspection by a public body that assures quality (e.g. Ofsted).
- Students should satisfy the residency criteria as specified in the ESFA Funding Guidance 2023-24

There are four priority groups to award bursaries as follows:

High Priority Group (Level 1)	<p>A bursary of up to £1,200 will be made available to students who the Government has classed as 'vulnerable'. These include:</p> <ol style="list-style-type: none"><li>a. in care;</li><li>b. care leaver;</li><li>c. receiving Income Support or Universal Credit because they are financially supporting themselves or financially supporting themselves and someone who is dependent on them and living with them, such as a child or a partner;</li><li>d. receiving Disability Living Allowance or Personal Independence Payments in their own right as well</li></ol>
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	<p>as Employment Support Allowance or Universal Credit in their own right.</p> <p>If you think you are eligible for this please contact Mrs Hunt, Sixth Form Administrator on 01531 638451 and request Application Form A. Please return with supporting evidence by no later than <b>Friday 29 September 2023</b>.</p>
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Students classed in priority groups 2, 3 & 4 below will be able to apply for a Discretionary Bursary.		If you are eligible you may receive help with the following:	Please complete Application Form B 'Discretionary Bursary for Students in Financial Hardship'.
High Priority Group (Level 2)	For students whose parents/carers have a gross annual household income below £20,817	Transport costs Essential course equipment and books Course related trips University open day visits Course related sporting activities	
High Priority Group (Level 3)	For students whose parents/carers have a gross annual household income of between £20,818 and £30,810		
Priority Group 4	For all other students who do not meet criteria for other priority groups above but who may have exceptional circumstances which will need to be reviewed case by case.		

### Successful applicants

Once we have received the application form a decision will be made and the student notified in writing at the beginning of October. They will be informed of the amount that they have been awarded, the purpose of the award and when and how it will be paid.

### Unsuccessful applicants

If an application is unsuccessful, students will be told in writing. All students have a right to appeal against any decision made. Appeals must be made in writing to Mrs Laidler, Head of Sixth Form within 10 working days of receiving their letter of notification. If required, she will arrange a meeting where the claim will be reassessed and the student informed of the decision in writing within 10 days of the Panel meeting.

Useful website:

For more information about the bursary:

<https://www.gov.uk/1619-bursary-fund>