



18 July 2024

Dear students, parents, and carers

This term I have greatly enjoyed working with my successor, Dr John Holmes. Dr Holmes has been in school every Monday chairing Senior Leadership Team meetings, visiting lessons and shadowing senior staff on duty at break and lunch. Dr Holmes has also attended and presented at key events including governors' meetings, the staff INSET day, and Year 5 and Year 6 Evenings. Dr Holmes, Mr Osbourn, Mrs Limbrick and I have worked together to plan staffing and key events for their next academic year. I am convinced that Dr Holmes, the staff, governors, students and parents will bring about further improvements to create excellent and enjoyable learning, help students achieve their personal best and build a community where we all support each other.

This newsletter contains practical information about the end of term, the summer holidays and next academic year. I hope you find it useful.

## Contents

<b>1. Senior Leadership Team 2024-25</b>	<b>1</b>
<b>2. Year Leaders 2024-25</b>	<b>2</b>
<b>3. Curriculum Leaders 2024-25</b>	<b>2</b>
<b>4. Staff changes</b>	<b>2</b>
<b>5. End of term arrangements</b>	<b>3</b>
<b>6. Summer holiday</b>	<b>4</b>
<b>7. Exam results days and Sixth Form enrolment</b>	<b>4</b>
<b>8. School uniform, equipment and mobile phones</b>	<b>5</b>
<b>9. Report feedback</b>	<b>6</b>
<b>10. Start of the Autumn Term</b>	<b>6</b>
<b>11. Key dates</b>	<b>7</b>

## 1. Senior Leadership Team 2024-25

The Senior Leadership Team are responsible for leading and managing JHMS. Members of the team for next academic year and their roles are listed below:

Headteacher: Dr Holmes  
Deputy Headteacher (Pastoral Team, Behaviour and Culture): Mrs Limbrick  
Deputy Headteacher (Curriculum, Assessment and Teaching): Mr Osbourn  
School Business Manager: Mrs French  
Assistant Headteacher (Safeguarding): Mr Williams  
Assistant Headteacher (Sixth Form): Mrs Laidler  
Extended Senior Leadership Team member (Transition and Attendance): Mr Wyatt

## 2. Year Leaders 2024-25

Year 7: Miss Coles  
Year 8: Mr Day  
Year 9: Miss Adams  
Year 10: Mr Carter  
Year 11: Miss Phillips  
Sixth Form: Mrs Laidler

## 3. Curriculum Leaders 2024-25

Accountancy: Mrs Teague  
Art & Photography: Miss Parry  
Careers: Mr Elliot  
Computing and IT: Mr Kenvyn  
Design Technology (incl 3D design & Food Tech): Mrs Woolley  
Drama: Mr Rogers  
EPQ: Dr Lewis  
English: Mrs Haynes  
Geography: Mrs Wakefield  
History: Mr Ward  
Mathematics: Mr Card  
Modern Foreign Languages: Ms Lehmann  
Music: Mrs Jarvis  
Physical Education: Mr Morgan  
Personal, Social and Health Education: Mr Bees  
Psychology: Miss Robinson  
RE: Miss McDowall  
Science: Mr Roberts  
Vocational subjects (Business and Health & Social Care): Mrs Woolley (Acting Curriculum Leader)

## 4. Staff changes

The following members of staff will join us in September:

- Mrs Carney, as teacher of MFL and business studies
- Mr Day, Year Leader and teacher of PE
- Miss Griffiths, teacher of science
- Ms Hall, SEND administrator
- Dr Holmes, Headteacher
- Ms Lawrence-Fielden, DT technician
- Mrs Lloyd, SENDCo and teacher of science
- Mrs Neville, teacher of performing arts
- Mr Soper, teacher of music
- Mr Starkey, science technician

The following staff will be leaving us at the end of term:

- Mr Ahluwalia, teacher of mathematics
- Ms Burnside, teacher of science
- Ms Carney, science technician

- Mr Carpenter, teacher of computing and HLTA
- Mr Evans, Headteacher
- Mrs Fox, Head of DT
- Mr Hammond, Assistant Headteacher
- Mr Hawksworth, Assistant Headteacher
- Mrs Munday, data and exams assistant
- Mr Tait, DT technician

I would like to thank all of the above staff for their strong contributions to JMHS and wish them well in their new roles. I would like to particularly mention the long serving members of staff who have given us many years of excellent service including:

Dr Jennings led science at JMHS for seven years. He communicates his vast subject knowledge with skill and enthusiasm and is liked and respected by our students. Dr Jennings has led the science faculty to a strong position where the quality of teaching is high and students achieve consistently strong GCSE and A-Level results.

Mrs Fox has worked at JMHS throughout her 14-year teaching career. She has high standards in the classroom and has made Design Technology one of the most popular subjects in our curriculum. Mrs Fox has also been an excellent form tutor and Year Leader supporting so many of her students to achieve success.

Mr Hammond has been an Assistant Headteacher at JMHS for the past 19 years. He completes every aspect of his role to a high standard, and has made many substantial contributions to JMHS. With Mr Henderson he has put in place IT systems which are effective, efficient and great value for money. His work on assessment has been extremely thorough and the systems in place have enabled us to accurately monitor progress and make improvements. For many years Mr Hammond's unstinting support for Year 11 and detailed planning enabled students to achieve consistently strong GCSE results and in some years enabled JMHS to earn prestigious awards for these results. Mr Hammond's teaching helps every student in his classes to gain confidence and achieve their personal best.

Mr Hawksworth is the longest serving member of staff at JMHS having joined us in 1995 as Head of PE. Mr Hawksworth's teaching has been of the highest possible standard throughout his time at JMHS. He has coupled strong expectations, superb class management, crystal clear explanations and beautifully crafted lessons. Mr Hawksworth took this approach into his leadership of the Sixth Form which he led from 2012 until 2023, leading from the front and developing excellent relationships with all the sixth formers. His presentation skills when leading major events such as Sixth Form Open Evenings were exceptionally strong and he built a sixth form where so many of our students felt extremely well supported and achieved great success.

I would like to thank all the colleagues leaving us this year for their excellent contributions to JMHS.

## **5. End of term arrangements**

The final day of term is Friday 19 July. Students should bring their books and equipment for their first two lessons. The time for break will be changed on Friday to after lesson 2 after which we will hold a whole school assembly with live performances and presentation of the House Cups.

Students will depart from 12:45 and buses will leave at 13:00. If you are picking up your son or daughter by car, please could we ask that you delay entering the car park until 13:05 for the safety of students leaving the site on foot.

## 6. Summer holidays

If you need to contact the school during the summer holidays, please email [admin@jmhs.hereford.sch.uk](mailto:admin@jmhs.hereford.sch.uk) rather than contacting an individual member of staff. We have a roster of senior staff who will deal with safeguarding and other important or urgent issues. They will be passed the relevant message from the admin email address, which is monitored once a day from Monday to Friday during the summer holiday.

## 7. Exam results days and Sixth Form enrolment

A level results will be available to collect from the Sixth Form Centre from 08:00 until 10.30 on Thursday 15 August. The Sixth Form team will be on hand to offer advice and support as needed for students.

GCSE results will be available to collect from the Sixth Form Centre on Thursday 24 August from 09:00 until 11:00. Our Careers Advisor will be available on the morning to provide advice for students who require it.

Further information is contained in this letter recently sent to parents and carers of students in Year 11 and Year 13 students.

### Results Day Arrangements

#### **Enrolment for John Masefield Sixth Form**

On GCSE results day, if you have achieved the entry criteria for your chosen subjects you will have a congratulations letter inside your GCSE results envelope. If you are happy with your chosen subjects please log onto your application form and accept your **Enrolment** offer. Mrs Laidler will be in Sixth Form room 6 to support with this if needed. If you would like to change any selected subjects, then please book an appointment for Tuesday 27 August.

Tuesday 27 August 10:00 – 14:30: If you have not quite got the results you needed or wish to change your subject selection, then you will need to attend this Enrolment day for approximately 20 minutes. You will be able to meet a member of the Sixth Form team to discuss your plans and suitability for your chosen courses, and then complete the enrolment form. Staff will be available on GCSE results day to answer questions so that you can consider your options carefully before coming in. Please book an appointment with Mrs Laidler in Sixth Form room 6 after you have collected your results.

#### **Post-Results Services**

Members of staff will be available on both results days so that students can discuss their results and, if necessary, consider whether they wish to request any post-results services. Fuller details about this will be included with each student's results information.

Mr Peggs, Exams Officer, and a number of other staff will be available on both exam results days between 2:00pm and 4:00pm to help with decisions about the best service to choose in each situation. Students will need to personally sign any consent forms in order to process a request.

## 8. School Uniform, equipment and mobile phones

Please could we encourage parents and carers to carefully check that students have school uniform that fits ready for September. The JMHS full uniform list is on our website and can be accessed from the link below.

<https://www.jmhs.hereford.sch.uk/parents-information/school-uniform/>

Details and links to our two uniform suppliers are given below:

- ClubSport, 24 The Homend, Ledbury, HR8 1BT, Tel: 01531 635242, Opening Hours – Monday to Saturday 9am – 5.30pm. ClubSport website for [online ordering](#)
- 'Your Name On It', link to local supplier for [online ordering](#). They can also take telephone orders on 01886 881 081.

We understand that purchasing a new uniform can be costly for parents and carers, and if you have concerns about meeting this cost please contact us at [admin@jmhs.hereford.sch.uk](mailto:admin@jmhs.hereford.sch.uk) and we will try and help. We have a supply of good quality second-hand uniform, including a limited supply of PE uniform, please contact Mrs Chadney at [val.chadney@jmhs.hereford.sch.uk](mailto:val.chadney@jmhs.hereford.sch.uk) for more details.

Uniform and equipment checks will continue from September 2024.

**Students are expected to be prepared with the following equipment every day, to ensure prompt starts to lessons:**

- Pencil case with at least two black pens
- A ruler
- For Year 7 & 8: Reading Book
- Their school timetable (tutors will issue a copy on the 1<sup>st</sup> day)
- Long hair must be tied up for practical lessons – students with long hair will therefore also require a hairband as part of their equipment
- A green pen
- A pencil
- For Years 9-11: Scientific Calculator
- A large water bottle

**PE lessons:** Earrings and plastic nose studs are to be removed – students who have new ear piercings will be allowed to tape for 6 weeks to allow healing, then must remove piercings (if this is the case, please ensure students are prepared with their own earring tape).

**Students are expected to wear their uniform correctly at all times:**

Black shoes/plain black trainers

Black socks / plain black tights

Trousers / shorts / skirt at a professional length (no more than 10cm from the top of the knee cap to bottom hem of shorts/skirt)

Coats must not be worn instead of a school sweatshirt

Hoods on coats/jackets must only be worn up when outside and it is raining

Hooded coat/jackets without a full-length zip are not permitted

Permitted jewellery – 1 x watch, 2 x plain earring studs, 1 x clear plastic nose stud

(No bracelets, necklaces, hooped earrings – these will be confiscated until 15:20)

Students are not permitted to wear coats/jackets during Registration or lessons

No false nails or coloured nail varnish

No false eyelashes

Hair is to be natural colours - avoid "wash in" colours over the summer as these often cause issues on return in September

**Please ensure any new piercings are done at the start of the school holidays to ensure studs can be removed on return to school in September.**

**Mobile phones are not to be used by students on school site, unless they have specific permission from a member of staff. Any student seen using their mobile phone will have it confiscated until the end of the school day and will receive an after-school detention. Sixth Form students are permitted to use their mobile phone in the Sixth Form Centre.**

## 10. Report feedback

Thank you to parents and carers of students in Year 7 to Year 10 for acknowledging receipt of their son or daughter's report and providing feedback. I am reading all of these comments and teachers will be asked to respond to any queries by Friday 20 September.

## 11. Start of the Autumn Term

Details for the start of the Autumn Term are given below:

**Monday 2 September and Tuesday 3 September:** Teacher training days. Please feel free to contact us on these days if you have any questions.

**Wednesday 4 September:** First day of term for students in Year 7 and Year 12. Year 7 students will be walked to the Sports Hall when they arrive. Sixth Form students should report to the Sixth Form centre.

**Thursday 5 September:** First day of term for Year 8 to Year 11 and Year 13. All year groups in school. Year 7 students to meet on the playground adjacent to the bus park. Other students should go to their year group zone before school as detailed below:

Year 8: Modern Languages playground

Year 9: Quad between the computing block and science block

Year 10: Mathematics playground

Year 11: Area surrounding the astroturf road

Sixth Form: Sixth Form Centre

## 12. Key Dates

Mon 2 Sept	INSET day
Tues 3 Sept	INSET day
Weds 4 Sept	Term starts for Year 7 and Year 12
Thurs 5 Sept	Term starts for Years 8-11 and Year 13
Thurs 5 Sept	Year 12 Parents Information Evening 6:00pm
w/b 30 Sept	Year 13 grade predictor exam resit
Thurs 3 Oct	Year 7 Information Evening
Weds 9 Oct	Staff training afternoon – students depart at 12:45pm approx
Thurs 10 Oct	Open Evening
Mon 28 Oct – Fri 1 Nov	Half-term holiday
11 Nov-15 Nov	Year 11 mock exams (core subjects and MFL)
Thurs 14 Nov	Year 13 Parents' Evening (in person at school)
Tues 19 Nov	Staff training afternoon – students depart at 12:45pm approx
Thurs 28 Nov	Year 11 Parents' Evening (in person at school)
Thurs 12 Dec	Staff training afternoon – students depart at 12:45pm approx
Fri 20 Dec	Term ends

### 2024/25 Term Dates

Autumn Term: Wed 4 Sept – Fri 20 Dec (see above for start date for each year group)

Half Term: Mon 28 Oct – Fri 1 Nov

Spring Term: Tue 7 Jan – Fri 11 Apr

Half Term: Mon 17 Feb – Fri 21 Feb

Summer Term: Mon 28 Apr – Fri 18 Jul

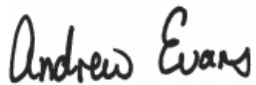
Half Term: Mon 26 May – Fri 30 May

### ... And finally

It was great to see many parents at the Endeavour Award presentations on Monday and to congratulate so many students on their wonderful achievements. I hope to see some of you on Thursday evening at the Art & DT Exhibition and Summer Concert and I am very much looking forward to seeing all students in Years 7 - 10 and Year 12 at our end of year Celebration Assembly on Friday. For those of you who I do not see, I just wanted to say, thank you. Leading JMHS for the past twenty years has been the greatest honour of my life. I have loved every day, and have loved working with the students, staff and parents.

Have a wonderful summer.

With my very best wishes

A handwritten signature in black ink that reads "Andrew Evans". The signature is written in a cursive, slightly slanted style.

**Andrew Evans**  
**Headteacher**