

JOB DESCRIPTION



Organisational information:

Responsible to: Departmental Line Manager
Functional links: Departmental colleagues, year leaders, SLT

Main Purpose of Job:

To provide high quality teaching to JMHS students

Main Responsibilities/Accountabilities:

1. To maximise the achievements of students in taught classes
2. To act as a form tutor, supporting the wider progress of students in form group
3. To support the ethos and vision of John Masfield High School
4. To be committed to safeguarding and promoting the welfare of young people

Job Activities: Examples:

To maximise the achievements of students in taught classes

- (a) Meet all Teacher Standards
- (b) Ensure all relevant statutory curriculum requirements are met
- (c) Share in the development of schemes of work and engaging resources for students
- (d) Plan and teach challenging, well-organised lessons across the age and ability range
- (e) Set, mark and assess work in line with JMHS policies
- (f) Promote excellent behaviour through the use of the JMHS Behaviour Policy
- (g) Adapt teaching to meet the needs of individual students
- (h) To support students using in-class interventions
- (i) To report to families in line with JMHS policies through attendance at parents' evenings, sharing data and contact home as appropriate

To act as a form tutor, supporting the wider progress of students in form group

- (j) Promote a strong sense of belonging to JMHS through involvement with assemblies, tutor group activities and House Competitions
- (k) Act as the main point of contact between families and JMHS and to proactively foster positive relationships with families.

To support the ethos and vision of John Masfield High School

- (l) Act as a member of the duty team where assigned, and carry out duties punctually and effectively
- (m) Attend meetings according to the agreed and published schedule.
- (n) Commit to own professional learning and the desire to improve
- (o) Behave in accordance with the values of JMHS and uphold the reputation of the school
- (p) To actively participate in the full life of the school

To be committed to safeguarding and promoting the welfare of young people

- (q) Maintain up-to-date training and knowledge of all safeguarding policies and procedures
- (r) Demonstrate a full commitment to safeguarding by behaving in accordance with safeguarding and procedures at all times.

Pay: Main scale

PERSON SPECIFICATION

Essential:	Desirable:	Assessed by:
Experience and qualifications		
• Good honours graduate with qualified teacher status • A successful teaching record as either a trainee or experienced teacher • Experience of teaching at Key Stages Three and Four • DBS clearance at enhanced level	• Experience of teaching at Key Stage Five • Successful experience as a form tutor	Application form Certificates References
Knowledge and understanding:		
• A thorough understanding of a teacher's role in safeguarding young people • Strong subject knowledge of at least one science subject, including knowledge of the National Curriculum and Key Stage Four specifications • Good understanding of the features of strong classroom practice, including evidence-informed teaching • Understanding of strong summative and formative assessment practices	• Knowledge of Key Stage Five specifications	Application form Interview References
Skills and abilities:		
• Ability to learn and to receive feedback positively • Ability to establish positive working relationships with a variety of stakeholders, including students, their families and colleagues • Ability to plan strong lessons • Ability to communicate effectively in conversation and in writing • Ability to be an effective form tutor	• Potential for further progression	Application form Interview References
Personal qualities and values:		
• A passion for helping young people to develop their understanding and experiences to reach their full potential • Willingness to develop new skills and consider new approaches to teaching and learning • Commitment to working as part of a team, including the sharing of successful teaching and learning strategies • Enthusiasm for and enjoyment of teaching • Willingness to contribute to extra-curricular activities • Honesty and integrity	• Desire to create new processes and practices to raise standards	Application form Interview References