



**POLICY:** Provider Access Policy

**STATUTORY:** Yes

**DATE AGREED:** May 2026

**REVIEW DATE:** May 2027

**RESPONSIBLE MEMBER OF STAFF:** A Phillips

**TRUSTEE COMMITTEE:** Full Trustee Board

**SIGNED HEADTEACHER:** J Holmes

**SIGNED CHAIR OF TRUSTEE:** M Clayton

# **John Masefield High School: Provider Access Policy**

## **1.0 Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997, as well as following guidance from the Skills and Post-16 Education Act 2022.

## **2.0 Pupil entitlement**

All students in Years -13 are entitled to:

- find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through relevant school events including assemblies, talks and taster events;
- understand how to make applications for the full range of academic and technical courses.
- take part in a minimum of 6 provider encounters between year 8 and year 13, spaced out across the years.

## **3.0 Management of provider access requests**

### **3.1 Procedure**

- A provider wishing to request access should contact; Ami Phillips (Careers Lead)
- Telephone: 01531 631012; email: [ami.phillips@jmhs.hereford.sch.uk](mailto:ami.phillips@jmhs.hereford.sch.uk)

### **3.2 Opportunities for access**

A number of events will offer providers an opportunity to come into school to speak to students and/or their parents or carers, in the presence of a member of school staff. The school intends to offer a balance of types of provider to speak to students and therefore the school may refuse access to a provider where students have already had presentations from similar types of provider.

Dates of school events may be subject to change without notice. Providers should contact the school to enquire about the date of events; please see the Requirements of providers, below. Planned events each year include:

- Year 8 – 13 selected careers lessons (delivered weekly via form tutors) informing students about opportunities for academic education, technical education and apprenticeship providers
- School Careers Fair – held during November each year
- Experience days with further and higher education providers

### **3.3. Premises and facilities**

The school will make a suitable location available for discussions between the provider and students, as appropriate to the activity. The school might also be able to make available audio-visual equipment to support provider presentations. This will all be discussed and agreed in advance of the visit. Providers are welcome to leave a copy of their prospectus or other relevant course literature for display in the school library.

### **3.4 Requirements of providers**

- Providers must provide four weeks' notice prior to attending a school event
- Providers must present and display information which is factually accurate and is unbiased. The school reserves the right to request amendments to be made to the provider's materials
- As a minimum, providers must provide the following information:
  - Information about the provider and the approved qualifications and apprenticeships they offer.
  - Information about what careers can be accessed with these qualifications.
  - What learning and training with the provider is like.
  - Answer to any questions from students.

Any external visitor will be expected to comply with this policy and other related policies, including the school's confidentiality and child protection policy

### **4.0 Previously Attending Providers**

Providers who have previously attended Careers events at JMHS are listed below:

- University of Worcester
- Hereford Sixth Form College
- Herefordshire, Ludlow and North Shropshire College
- CISCO
- Crowthers Chartered Accountants
- KDW Consultants
- HWGTA
- Halo Leisure
- Dan Barker Photography
- Sequani
- Balfour Beatty
- Galebreaker
- Hartpury College and University
- LB Law
- Bradfords Building Supplies
- The Helping Hand Company
- Ornuo Foods
- Amcor
- Wyevalle Plant Nursery
- Wye Valley NHS
- Hereford College of Arts
- The Army
- ETL
- Masefield Solicitors
- Landau
- NMITE

The school's Child Protection and Safeguarding policy is available on the school website.

Dated: May 2026

Review date: May 2027